



**2024 MAIN STREET USA
PARTICIPANT CHECKLIST
SATURDAY, AUGUST 17, 2024**

COMPANY NAME:

CHECK	ITEM	DESCRIPTION
	(1) 2024 Contract	Please read, sign Page 3 and return with payment and Certificate of Insurance.
	(2) Payment	You may submit payment for the Category Fee (plus \$20 electrical fee if applicable) and \$100 refundable deposit by using PayPal or sending in two checks:
	(2a) Payment by PayPal	If PayPal is checked on the first page of the contract, an invoice will be sent to you. You will then be able to electronically submit your payment by credit card for the Category Fee (plus \$20 electrical fee if applicable) and \$100 refundable deposit.
	(3) First check for Category Chosen <i>and</i> Electrical Outlet	Category Selected _____ Cost: \$_____ Electrical Outlet (if applicable) _____ Cost: \$20 (Check should be made payable to the ANNUAL MILFORD OYSTER FESTIVAL, INC. for the category fee and electrical outlet fee.)
	(4) Second check for refundable deposit	\$100 deposit for full-day participation (refundable). (Separate check should be made payable to the ANNUAL MILFORD OYSTER FESTIVAL, INC. for \$100.)
	(5) Tablecloth and skirt	Please note on Page 1 if you will need a tablecloth and skirt.
	(6) Insurance	(a) Provide Certificate of Insurance as noted in Section II of the Contract with the Annual Milford Oyster Festival, Inc. named as Certificate Holder in the CERTIFICATE HOLDER box. (b) Also, the statement Certificate Holder is Additional Insured for Commercial General Liability, Waiver of Subrogation applies must be noted in the DESCRIPTION OF OPERATORS / LOCATIONS / VEHICLES section. (c) Please follow the highlighted text of the attached COI sample.
	(7) Free Merchandise	If you plan on giving away free merchandise, please check with the Main Street USA Chairperson that it will not be in competition with a product which the Non-Profit vendors will be selling that day; i.e., bottled water.
	(8) Description of services / exhibit for program guide:	

PLEASE RETURN TO:
 Cathy Curley
 AMOF Secretary and Main Street USA Chairperson
 37 Pearl Hill Street
 Milford, CT 06460

QUESTIONS / CONTACT INFO:
 Cathy Curley
 Email: ctamof@aol.com
 Phone: 203-305-7813 (cell)