



## 2019 MAIN STREET USA PARTICIPANT CHECKLIST

**COMPANY NAME:**

CHECK	ITEM	DESCRIPTION
	<b>(1) 2019 Contract</b>	Please read, sign Page 3 and return with payment by July 14, 2019.
	<b>(2) Payment</b>	You may submit payment for the Category Fee and \$100 refundable deposit by using PayPal <i>or</i> sending in two checks:
	<b>(2a) Payment by PayPal</b>	If PayPal is checked on the first page of the contract, an invoice will be sent to you. You will then be able to electronically submit your payment by credit card for the Category Fee and \$100 refundable deposit.
	<b>(3) First check for Category Chosen</b>	Category Selected _____ Cost: \$ _____ (Check should be made payable to the ANNUAL MILFORD OYSTER FESTIVAL, INC. for the category fee.)
	<b>(4) Second check for refundable deposit</b>	\$100 deposit for full-day participation (refundable). (Separate check should be made payable to the ANNUAL MILFORD OYSTER FESTIVAL, INC. for \$100.)
	<b>(5) Tablecloth and skirt</b>	Please note on Page 1 if you will need a tablecloth and skirt.
	<b>(6) Insurance</b>	(a) Provide Certificate of Insurance as noted in Section II of the Contract with the <b>Annual Milford Oyster Festival, Inc.</b> named as <b>Certificate Holder</b> in the CERTIFICATE HOLDER box. (b) Also, the statement <b>Certificate Holder is additional insured for General Liability</b> must be noted in the DESCRIPTION OF OPERATORS / LOCATIONS / VEHICLES section. (c) Please follow the format of the attached COI sample.
	<b>(7) Free Merchandise</b>	If you plan on giving away free merchandise, please check with the Main Street USA Chairperson that it will not be in competition with a product which the Non-Profit vendors will be selling that day.
	<b>(7) Description of services / exhibit for program guide:</b>	

**PLEASE RETURN TO:**  
 Cathy Curley  
 AMOF Secretary and Main Street USA Chairperson  
 37 Pearl Hill Street  
 Milford, CT 06460

**QUESTIONS / CONTACT INFO:**  
 Cathy Curley  
 Email: CTAMOF@aol.com  
 Phone: 203-878-7286 (home)  
 or 203-305-7813 (cell)